Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

25 OCT 2021

DIVISION MEMORANDUM
No. _____578_____ s. 2021

VALIDATION AND MONITORING OF DEPED COMPUTERIZATION PROGRAM (DCP) PACKAGES IN SCHOOLS

To: Assistant Schools Division Superintendent
        Chief Education Supervisors
        Heads, Public Elementary and Secondary Schools
        School ICT Coordinators
        All Others Concerned

1.   Relative to OUA Memo 00-0421-0163, entitled "Amendment to the Implementing Guidelines on the use of Program Support Fund (PSF) for DepEd Computerization Program (DCP) 2021 Maintenance and Other Operating Expenses (MOOE), this Office will conduct validation and monitoring of DCP packages in schools on October 29 to November 18, 2021.

2.   The activity aims to ensure the effectiveness of the program as well as the deployment of computer packages.

3.   In preparation for the DCP monitoring, an online meeting of all school ICT Coordinators is scheduled on October 27, 2021, 2:00 pm to 3:30 pm. Meeting link will be shared via group chat.

4.   All schools are advised to submit DepEd Computerization Program Status Report 2021. Template will be given on scheduled meeting.

5.   Attached are OUA Memo 00-0421-0163 and monitoring schedule for reference.

6.   Immediate dissemination of this memorandum is desired.

GERLIE M. ILAGAN, CESO VI
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent

Encl.:
        As stated

Brgy. Potol, Tayabas City

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https://depedtayabas.com/

Reference:
OUA Memo 00-0421-0163 -Amendment to the Implementing Guidelines on the use of Program Support Fund (PSF) for DepEd Computerization Program (DCP) 2021 Maintenance and Other Operating Expenses (MOOE)

To be indicated in the Perpetual Index under the following subjects:
ICT
DCP Monitoring

VALIDATION AND MONITORING SCHEDULE

School ID	School	Date
109234	Ilasan ES	29-Oct-21
109235	Katigan-Alupay ES	29-Oct-21
109238	Masin Elementary School	29-Oct-21
109246	Valencia ES	29-Oct-21
109233	East Palale ES (Silangan Palale ES)	2-Nov-21
109240	North Palale Elementary School	2-Nov-21
109242	South Palale ES	2-Nov-21
109248	West Palale ES	2-Nov-21
109231	Alsam ES	3-Nov-21
109236	Lakawan ES	3-Nov-21
109237	Lawigue ES	3-Nov-21
301416	West Palale National High School	3-Nov-21
109239	Mate ES	9-Nov-21
109241	Pandakake ES	9-Nov-21
109243	Tayabas East CS I	9-Nov-21
109260	Tayabas West Central School II	9-Nov-21
109251	Domoit ES	10-Nov-21
109254	Froilan E. Lopez ES	10-Nov-21
301381	Rosario Quesada Integrated NHS	10-Nov-21
109247	Wakas ES	10-Nov-21
109252	Gibanga ES	11-Nov-21
109255	Kalumpang Elementary School	11-Nov-21
109258	Potol ES	11-Nov-21
342576	Buenaventura Alandy NHS	11-Nov-21
109249	Eugenio Francia ES (Bukal Elementary School)	12-Nov-21
109253	Ipilan-Alitao ES	12-Nov-21
109257	Malao-A / Calantas ES	12-Nov-21
500496	Dapdap Integrated School	13-Nov-21
109256	Lalo ES	13-Nov-21
109261	Tayabas West CS III	13-Nov-21
109262	Tayabas West CS IV	13-Nov-21
301347	Luis Palad Integrated High School	14-Nov-21
109259	Tayabas West CS I	14-Nov-21
109232	Busal ES	15-Nov-21

Note: This schedule may be adjusted for other Central, Regional, and Division activities.

Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0421-0163
MEMORANDUM
29 April 2021

For: **Regional Directors**
        Schools Division Superintendents
        Public Elementary and Secondary School Heads
        Regional and Division Information Technology Officers
        Regional and Division Supply Officers
        Finance Officers
        School Property Custodians and ICT Coordinators
        All Others Concerned

Subject: **AMENDMENT TO THE IMPLEMENTING GUIDELINES ON THE USE OF PROGRAM SUPPORT FUND (PSF) FOR DEPED COMPUTERIZATION PROGRAM (DCP) 2021 MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)**

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1. Program Description

The PSF shall augment the operation and regular MOOE for the successful implementation of programs and projects.

2. Program Objectives

a. The DCP aims to
   i.   provide ICT packages to public schools that are responsive to the needs of the K-12 curriculum;
   ii. integrate ICT in the teaching and learning process;
   iii. raise the ICT literacy of learners, teachers, and school heads;
   iv. improve computer-to-student ratio in public schools; and
   v.   improve the replacement cycle of ICT packages.

b. DepEd TV operations aims to produce and broadcast educational episodes, materials, and instructions as part of the Department's Basic Education Learning Continuity Plan (BE-LCP).

3. Scope of the Guidelines
DCP FY2021 MOOE

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4. **Allocation of Funds: 2021 MOOE**

   a. All Schools Division Offices (SDOs) shall receive a PSF for the repair and maintenance of out-of-warranty equipment delivered under DCP to be downloaded to the Regional Offices (ROs) as indicated in Annex A.

   b. All SDOs shall receive a PSF for DCP Monitoring and DepEd TV operations as indicated in Annex B.

   c. All ROs shall receive a PSF for DCP Monitoring as indicated in Annex A.

5. **Eligible Activities**

   a. For SDOs, the PSF shall be utilized for the following activities:

PSF	Activity	Allowable Expenses
PSF for repair and maintenance	Repair and maintenance	Service fee, payment of spare purchase of parts to be replaced
PSF for i. DCP Monitoring	i. Evaluation/validation/ assessment, monitoring of school readiness/delivery monitoring of DCP Package	• Transportation, accommodation and meals
ii. DepEd TV operations	ii. Production of DepEd episodes	• Transportation, accommodation and meals • Procurement of production supplies and materials (below P15,000.00)

   b. For the ROs, the PSF shall be utilized for the following activities:

PSF	ACTIVITY	ALLOWABLE EXPENSES
PSF for DCP Monitoring	Evaluation/validation/ assessment, monitoring of school readiness/delivery monitoring of DCP Package	Transportation, accommodation, and meals

c. Utilization and Liquidation

The use DCP PSF is subject to existing budgeting, accounting, auditing and procurement rules and regulations and internal policies of the Department.

6. **Reporting**

Every activity must be documented by the Division Information Technology Officers (DITOs) by submitting all the supporting data that can be used in planning and programming the DCP. The report must be signed by the Schools Division Superintendent (SDS) and transmit to RO to be consolidated by the Regional Information Technology Officers (RITOs). The consolidated report must be endorsed by the Regional Directors (RDs) to the Information and Communications Technology Service (ICTS) - DepEd Central Office.

7. For clarification or more information on this subject, kindly contact Engr. Ofelia L. Algo, Information Technology Officer III and Chief of the ICTS-Technology Infrastructure Division (TID), through 86332363/09088782413 and email at ofelia.algo@deped.gov.ph .

8. For reference and appropriate action.

ALAIN DEL B. PASCUA
Undersecretary

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